

# ***Mountain-Plains Business Education Association Executive Board Minutes***

October 30-31, 2010

Courtyard Omaha Aksarben Village—Omaha, Nebraska

## **CALL TO ORDER**

The fall meeting of the Mountain-Plains Business Education Association Executive Board was held at the Courtyard Omaha Aksarben Village in Omaha, Nebraska on October 30-31, 2010. President Murleen Bellinger called the meeting to order at 8:30 a.m.

## **ROLL CALL**

Lori Hauf, Executive Secretary conducted roll call. The following officers were present: Murleen Bellinger, President; Marilyn Jones, President-Elect; Delayne Havlovic, Treasurer; Lori Hauf, Executive Secretary; Sue Sydow, NBEA Representative.

Ex-Officio members present were: Christine French, Membership Director; Donna Shawn, M-PBEA Leadership Award; Kris Gaebel, Archivist; Wanda Samson, Newsletter Editor; Sheryl Piening Keller, Legislative Chair.

State Representatives in attendance included: Carol Sessums, Colorado; Connie Lindell, Kansas; Pat Arneson, Nebraska; Glenda Rotvold, North Dakota; Michelle Metzinger, South Dakota; Violet Snell, Texas; and Michelle Dahlberg, Wyoming.

Absent: Gary Schepf, ISBE Representative; Cindy Johnson, Journal Editor; Priscilla Romkema, NBEA Publications; Mitchell Ober, Oklahoma Representative.

## **APPOINTMENT OF PROXIES**

President Murleen Bellinger appointed Kris Gaebel as proxy for New Mexico and Sheryl Piening Keller as proxy for Oklahoma.

## **APPROVAL OF MINUTES**

Changes to the minutes were made and a motion to accept changes was put forth—motion passed.

## **TREASURER'S REPORT**

Treasurer Delayne Havlovic presented the current financial status of M-PBEA. Delayne handed out financial reports and reported that the current checking and CD balance as of Oct 15, 2010 is \$28,452.06. Current fiscal year balances and budgets were reviewed. Sandy Braathen reported the budget amount needs to stay under \$25,000 as per IRS regulations.

## **OFFICER REPORTS**

### **PRESIDENT**

President Murleen Bellinger—(Written Report)

<b>PAST PRESIDENT</b>	Past President Sandy Braathen—(Written Report)
<b>PRESIDENT-ELECT</b>	President Elect Marilyn Jones—(Written Report)
<b>NBEA DIRECTOR</b>	NBEA Director Sue Sydow— (Written Report)
<b>REGIONAL MEMBERSHIP</b>	Membership Director Christine French—(Written Report)

**EX-OFFICIO MEMBERS' REPORTS**

<b>M-PBEA LEADERSHIP AWARD</b>	Leadership Awards Chairman Donna Shawn reported the deadline for applications is March 1, 2011. (Written Report)
<b>ARCHIVES</b>	Archives Chairman Kris Gaebel is still looking for pictures from Rapid City and asked the board to contact state members who may have pictures— (Written Report)
<b>ISBE REPRESENTATIVE</b>	ISBE Representative Gary Schepf was absent—no written report
<b>NEWSLETTER EDITOR</b>	Newsletter Editor Wanda Samson suggested that state Membership Directors set up an e-mail list for those who have joined NBEA. The deadline for the winter issue is November 15, 2010— (Written Report)
<b>LEGISLATIVE</b>	Legislative Advocate Sheryl Piening Keller discussed putting together promotional testimonies. Members are asked to provide her with names and she will contact/interview that person—(Written Report)
<b>NBEA PUBLICATIONS</b>	Publications Chair Priscilla Romkema was absent. President Bellinger reported in her absence—(Written Report)
<b>M-PBEA JOURNAL</b>	Journal Editor Cindy Johnson was absent. Glenda Rotvold reported in her absence. The journal will be recommended to Cabell's, Directory of Publishing Opportunities—(Written Report)
<b>WEB SITE</b>	Website Editor Toni Landeberger discussed the password protected area of the website— (Written Report)
<b>ENDOWMENT &amp; ROBERT THOMPSON SCHOLARSHIP</b>	Endowment Chair Pat Arneson discussed avenues to renew the Robert Thompson Scholarship—(Written Report)

**FUNDRAISING/RAFFLE**

Fundraising Chair Sue Sydow is asking members to look for silent auction items. States are asked to contribute between \$50 and \$75 for items— (Written Report)

**COMMITTEE REPORTS**

Written State membership reports are on file for the following: Carol Sessums, Colorado, Connie Lindell, Kansas; Patricia Arneson, Nebraska; Glenda Rotvold, North Dakota; Michelle Metzinger, South Dakota; Violet Snell, Texas; and Michelle Dahlberg, Wyoming.

**CONFERENCE REPORTS**

**2010 M-PBEA Conference**

2010 M-PBEA Conference—Fort Collins, CO—Carol Sessums— Discussion took place on ways to improve future M-PBEA conferences— (Written Report)

**2011 M-PBEA Conference**

2011 M-PBEA Conference—Wichita, KS—Marilyn Jones—Presented the schedule of events as well as changes made to the conference—(Written Report)

**2012 M-PBEA Conference**

2012 M-PBEA Conference—Bismarck, ND—Glenda Rotvold—Work in progress.

**2013 M-PBEA Conference**

2013 M-PBEA Conference—Omaha, NE—DeLayne Havlovic—Work in progress.

**2014 M-PBEA Conference**

2014 M-PBEA Conference—Austin, TX—Violet Snell announced that Texas will host the 2014 M-PBEA.

**2015 M-PBEA Conference**

2015 M-PBEA Conference—Carol Sessums will check into a virtual site in Albuquerque, New Mexico.

**POLICIES AND PROCEDURES**

**2010-2011 PROGRAM OF WORK**

President Bellinger presented an overview of the 2010-2011 Program of Work.

**2011-2012 PROGRAM OF WORK**

Vice President Marilyn Jones—will present her report at the June meeting.

**POLICIES AND PROCEDURES**

A recommendation was made that committee chairs create a chronological, step by step guide, of their job description. Other proposed changes were covered by Connie and noted in the manual.

**COMMITTEE REPORTS**

**AUDIT**

Wanda Samson— the financial records are in excellent order.

**EDUCATOR AWARDS**

Marilyn Jones—(Written Report)

**BYLAWS**

Connie Lindell reported that there is a change in the bylaws. The bylaw change will be voted on during the business section of the meeting.

**POLICIES AND PROCEDURES**

Sue Sydow—(Written Report)—no additions

**LEGISLATIVE**

Sheryl Piening Keller—(Written Report)—no additions

**MEMBERSHIP**

Chris French—(Written Report)—no additions

**NOMINATIONS**

Sandy Braathen— (Written Report)—no additions

**PUBLICATIONS**

Priscilla Romkema—no report

**SHARE-AN-IDEA**

Wanda Samson—(Written Report)—no additions

**STRATEGIC PLANNING**

DeLayne Havlovic presented highlights of the strategic plan. (Written Report)

**WEBSITE**

Toni Landeberger. (Written Report)

**NEW BUSINESS**

**2014 AND BEYOND CONFERENCES**

**#1**

**Rotvold/Braathen moved to accept Jan Reppow as conference treasurer for the 2012 M-PBEA conference in addition to the co-conference chairs Randy Wilson and D’Aulan Bussman. MOTION PASSED**

**#2**

**Snell/Arneson moved to accept the proposal of Austin Texas for the 2014 M-PBEA conference. MOTION PASSED**

**BYLAWS**

**#3**

**The bylaw committee put forth the following bylaw change—  
To adopt the wording changes to Article IV, Part A, Section 1—Voting  
members of the M-PBEA Bylaws; as well as adding the word  
“executive” to any references to secretary in order to be consistent  
throughout the by-laws. Article IV, Part B, Section 5—Delete the word  
“direct” and add the word “chair” to the Past-President duties.  
MOTION PASSED**

**POLICY & PROCEDURES  
MANUAL CHANGES**

An updated manual is on file with the Executive Secretary.

**2011 NBEA CONVENTION**

The informal board meeting has been tentatively set following the general session on Wednesday, April 20<sup>th</sup>.

A \$75 dollar stipend will be donated to the silent auction on behalf of the M-PBEA.

**NBEA NOMINATIONS/  
APPOINTMENTS**

Sue will follow up with nominations.

**2011 M-PBEA  
CONFERENCE**

Call for presenters, coordinators, and liaisons.

**#4**

**Braathen/French moved that each LDI participant in June 2011 receive a \$50.00 stipend up to \$350. The stipend shall be awarded at the LDI brunch on Saturday and participants must be present to receive the stipend. Each participant will also receive a \$50 registration voucher for the 2010 conference as specified in M-PBEA Policies and Procedures Manual. MOTION PASSED**

**FALL BOARD MEETING  
REIMBURSEMENTS**

Protocol for issuing reimbursements was discussed. The following motions were put forth:

**#5**

**Piening Keller/Braathen moved that the Nebraskans receive \$50 reimbursement and all other members get \$200. MOTION DID NOT PASS**

**#6**

**Piening Keller/Braathen moved that we pay the board members who attend the Fall Board meeting. Stipends are as follows:**

- Members who flew get \$150**
  - Members from out of state get \$100**
  - Members from in-state get \$50**
- MOTION PASSED**

**PLAQUES FOR  
ADDITIONAL SERVICE ON  
BOARD**

Alternatives were discussed on the format/presentation of board service plaques. No action was taken at this time.

**PAYNE PORTER PLAQUE  
VERSUS CERTIFICATE**

Alternatives were discussed on the format/presentation of the Payne Porter plaque. A decision will be made in the future after the current plaque has been retired.

**OTHER**

**NATIONAL BUSINESS  
HONOR SOCIETY**

Dennis Krejci informed members about the reinstated National Business Honor Society. Objectives as well as requirements were presented by Dennis.

**NBEA MEMBERSHIP  
PROCESSING**

Glenda and Sandy will draft a letter that addresses the delays incurred at the National Office. Dennis and Sue will present the letter to the NBEA board at their upcoming meeting.

**PIN/LOGO**

Designs for a new pin and logo were discussed. Pat will bring forth the idea to her students.

**ANNOUNCEMENTS**

In memory of Jim Rucker a scholarship has been established. If members would like to contribute send your donation to:

Dr. Jim D. Rucker Scholarship Fund  
3717 Summer  
Hays, KS 67601-104

**ADJOURNMENT**

The M-PBEA Executive Board Meeting was adjourned at 4:10 p.m.

Recorded and submitted by

*Lori Hauf*

Lori Hauf, Executive Secretary