

# ***Mountain-Plains Business Educators Association***

## ***Executive Board Minutes***

**November 15, 2008**

**Omaha, Nebraska**

### **Call to order**

Sue Sydow, President, called to order the regular board meeting of the **Mountain-Plains Business Educators Association Board** at 8:33 a.m. on November 15, 2008 in Omaha, Nebraska.

### **Roll call**

Jean Sykes, Executive Secretary conducted the roll call. The following officers were present: Suzanne Sydow, President; Sandy Braathen, President-Elect; DeLayne Havlovic, Treasurer, Jean Sykes, Secretary, Lynette Heitz, Past President; and Marilyn Jones, NBEA Representative.

Ex-Officio members present were: Wanda Samson, Newsletter Editor; Sheryl Piening Keller, Legislative Chair; Toni Landenberger, Regional Webmaster; and Murleen Bellinger, Archivist. Ramona Schoenrock was present on Friday evening and conducted the membership training session.

State Representatives in attendance included: Connie Lindell, Kansas; Patricia Arneson, Nebraska; Connie Casebolt, New Mexico; Violet Snell, Texas; and Nancy Warren, Wyoming.

### **Appointment of Proxies and Parliamentarian**

President Sydow appointed Connie Lindell as the acting Parliamentarian. The following individuals were appointed to serve as proxies: Murleen Bellinger for Brenda Merkel, South Dakota State Representative; Wanda Samson for Glenda Rotvold, North Dakota State Representative; Toni Landenberger for Mitch Ober, Oklahoma State Representative; Sheryl Piening Keller for Angela Satterly, Colorado State Representative.

### **Approval of minutes from last meeting**

Jean Sykes, executive secretary, presented the minutes from the June 18, 2008 meeting.

Connie Lindell moved and Wanda Samson seconded a motion to approve the minutes as corrected. The motion passed.

### **Treasurer's Financial Report**

DeLayne Havlovic presented a written financial report along with an update which included additions he had made prior to the regular board meeting. A current balance of \$31,735.26 including checking and CDs was reported. DeLayne discussed the transition

between former treasurer, Sandy Braathen, and himself. DeLayne also discussed the budget and how he had set up pivot tables to create his financial reports.

### **Officer Reports**

Written reports are on file for the following officers: President, Sue Sydow; Past President, Lynette Heitz; NBEA Representative, Marilyn Jones and President-Elect, Sandy Braathen.

### **Ex-Officio Member Reports**

Written reports are on file for the following Ex-Officio members: Murleen Bellinger, Archives; Wanda Samson, Newsletter Editor; Sheryl Piening Keller, Legislative; Cindy Johnson, Journal Editor; and Toni Landenberger, Web site.

### **State Membership Representative Reports**

Written State Membership reports are on file for the following: Connie Lindell, Kansas; Patricia Arneson, Nebraska; Glenda Rotvold, North Dakota; Brenda Merkel, South Dakota; Violet Snell, Texas; and Nancy Warren, Wyoming.

### **Conference Reports**

The final report of the 2008 Conference held in Lincoln, Nebraska was given by Murleen Bellinger and Patricia Arneson. A full report is on file. Murleen reported that she had updated the Conference Procedures Manual and had passed the information on to the 2009 and 2010 conference chairs.

Lynette Heitz, conference co-chair, for the 2009 M-PBEA Conference in Rapid City, South Dakota, shared some planned highlights. She encouraged members to attend the exciting conference, June 17-20, 2009.

Violet Snell of Texas and Sue Sydow speaking for Colorado presented conference proposals for the 2010 M-PBEA Conference. Discussion was held on the three proposals submitted from Texas and the proposal submitted by Colorado.

Marilyn Jones of Kansas presented a proposal for the 2011 M-PBEA Conference. Marilyn will work on getting more information and a committee set up before the June meeting in Rapid City.

Chair, Sue Sydow asked each board member to return to their state and encourage the state boards to prepare proposals for future conferences.

### **Policies and Procedures**

President, Sue Sydow discussed the 2008-2009 M-PBEA Program of Work. The M-PBEA Program of Work is aligned with the NBEA Program of Work. Board members were encouraged to read through this program of work and assist in completing required tasks.

Sandy Braathen, President-Elect will prepare a program of work for the 2009-2010 year as soon as the national program of work is available. She will be aligning the 2009-2010 Program of Work with the NBEA Program of Work.

### **Committee Reports**

Written committee reports are on file for the following committees: Audit, Educators' Awards, Legislative, Membership, Nominations, Share an Idea and Robert Thompson Scholarship.

The Bylaws committee and the Policies and Procedures committees presented their proposed changes to the board via projector and using red print to highlight the areas of change. Members were encouraged to mark changes on their own copy of these respective reports.

### **Old Business**

**Robert Thompson Scholarship:** Connie Casebolt, committee chair, moved to accept the proposed changes in the procedures and forms for the Student and First Year Teacher membership. The motion passed.

**Bylaws:** Upon the second reading of the proposed Bylaw changes the original motion stating "The Bylaws Committee moves that the changes indicated in the bylaws proposal be adopted." The motion passed.

This Bylaws change confirmed the elected position of Regional Membership Director along with some minor editing changes.

**Policies & Procedures Manual:** Lynette Heitz, committee chair, moved the procedures be changed as proposed by the Policies & Procedures committee. The motion passed.

**2010 Conference:** Pat Arneson moved and Wanda Samson seconded the motion to accept Colorado's proposal to host the 2010 M-PBEA conference to be held in Ft. Collins, Colorado at the Marriott Hotel, June 23-26, 2010. The motion passed.

Lynette Heitz moved and DeLayne Havlovic seconded the motion to approve Cathy Tkacik and Ryan Fluckey as co-chairs for the 2010 M-PBEA conference. The motion passed.

**Leadership Development Institute:** DeLayne Havlovic moved and Murleen Bellinger, seconded the motion to provide the LDI Scholarship (\$50 for professional members and \$150 for student attendees, along with a \$50 voucher to attend the 2010 Conference, non-transferable) to those participating in and attending the entire conference. The motion passed.

## **New Business**

**2011 Conference:** Marilyn Jones moved and Sandy Braathen seconded the motion that Kansas be the site for the 2011 M-PBEA conference with a complete proposal to be presented at the June 2009 board meeting. The motion passed.

**NBEA Professional Development:** Sandy Braathen moved and Marilyn Jones seconded the motion that M-PBEA provide \$400.00 for two (\$200 each) NBEA Professional Development Stipends to be awarded to Mountain-Plains members. The motion passed.

**NBEA Silent Auction:** Connie Casebolt moved and Sandy Braathen seconded the motion to provide \$75 to the NBEA convention silent auction. The motion passed.

**Fall Board Meeting Reimbursement:** Marilyn Jones moved and Connie Lindell seconded the motion to pay each board member \$150 reimbursement for attending the Fall Board meeting. The motion passed.

**2009 M-PBEA Conference Registration:** Lynette Heitz moved and Marilyn Jones seconded the motion to approve the 2009 M-PBEA Conference registration in the amount of \$120 for early registration; after May 1 the fee will be \$140. The motion passed.

## **Adjournment**

The Mountain-Plains Business Educators Association Board meeting was adjourned at 4:03 p.m.

Minutes respectfully submitted by:

Jean Sykes  
Executive Secretary