

# ***Mountain-Plains Business Education Association Executive Board Minutes***

June 23-24, 2010

Fort Collins Marriott—Fort Collins, Colorado

## **CALL TO ORDER**

The fall meeting of the Mountain-Plains Business Education Association Executive Board was held at the Fort Collins Marriott in Fort Collins, Colorado, on June 23-24, 2010. President Sandy Braathen called the meeting to order at 6:30 pm.

## **ROLL CALL**

Lori Hauf, Executive Secretary conducted roll call. The following officers were present: Sandy Braathen, President; Murleen Bellinger, President-Elect; Delayne Havlovic, Treasurer; Lori Hauf, Executive Secretary; Marilyn Jones, NBEA Director.

Ex-Officio members present were: Christine French, Membership Director; Ramona Schoenrock, M-PBEA Leadership Award; Kris Gaebel, Archivist; ISBE Representative, Dennis Krejci; Wanda Samson, Newsletter Editor; Sheryl Piening Keller, Legislative Chair; and Cindy Johnson-Journal Editor.

State Representatives in attendance included: Carol Sessums, Colorado; Connie Lindell, Kansas; Glenda Rotvold, North Dakota; Michelle Metzinger, South Dakota; and Violet Snell, Texas.

Officers Absent: Suzanne Sydow (LDI), Priscilla Romkema, Toni Landenberger, Mitchell Ober, Patricia Arneson, and Michelle Dahlberg.

## **APPOINTMENT OF PROXIES**

President Sandy Braathen appointed Kris Gaebel—Nebraska, Cindy Johnson-Wyoming, Ramona Schoenrock—Oklahoma, Dennis Krejci—New Mexico. As per bylaws—NBEA Director serves as Parliamentarian.

## **APPROVAL OF MINUTES**

Changes to the minutes were made and a motion to accept changes was put forth—motion passed.

## **TREASURER'S REPORT**

Treasurer Delayne Havlovic presented the current financial status of M-PBEA. Delayne handed out financial reports and reported that the current checking and CD balance as of June 23, 2010 is \$30,593.83. Current fiscal year balances and budgets were reviewed. Bills were submitted. Delayne presented 2010-2011 Budget Projections. It was suggested that a line item for Membership Director travel be added. (Reports on File)

## **OFFICER REPORTS**

|                            |   |
|----------------------------|---|
| <b>PRESIDENT</b>           | President Sandy Braathen -- (Written Report)  |
| <b>PAST PRESIDENT</b>      | Past President Sue Sydow (Written Report)   |
| <b>PRESIDENT-ELECT</b>     | President Elect Murleen Bellinger –reported on using an electronic process for award submissions. It was suggested that the award procedure should be reviewed and done electronically rather than paper copies. (Written Report) |
| <b>NBEA DIRECTOR</b>       | NBEA Director Marilyn Jones commended Sandy, Delayne, Sue, Chris on the M-PBEA reports that were submitted to NBEA. (Written Report)  |
| <b>REGIONAL MEMBERSHIP</b> | Membership Director Christine French distributed the 2009-2010 Membership Plan of Action. (Written Report)  |

## **EX-OFFICIO MEMBERS' REPORTS**

|                                |  |
|--------------------------------|--|
| <b>M-PBEA LEADERSHIP AWARD</b> | Leadership Awards Chairman Ramona Schoenrock recommendation that award process and correspondence be conducted electronically in the future. (Written Report)  |
| <b>ARCHIVES</b>                | Archives Chairman Kris Gaebel is looking for pictures from the 2009 Rapid City M-PBEA Conference. (Written Report)   |
| <b>ISBE REPRESENTATIVE</b>     | ISBE Representative Dennis Krejci reported on new ISBE positions that were filled. The 2010 ISBE conference will be in Australia on July 18-23. 2011—Switzerland, 2012—Denver, 2013—Germany. (Written Report)  |
| <b>NEWSLETTER EDITOR</b>       | Newsletter Editor Wanda Samson suggested that each state provide an article. She asked that each state create an e-mail list to distribute the newsletter and any pictures from state happenings should be sent as well. It was suggested that a hard copy of the newsletter be kept in the archives. (Written Report) |
| <b>LEGISLATIVE</b>             | Legislative Advocate Sheryl Piening Keller stated in addition to the written report she participated in conference call with Phil Martin—United States Department of Education. (Written Report)   |

**NBEA PUBLICATIONS**

Publications Chair Priscilla Romkema is looking for authors to publish an article in the Business Education Forum. The article should be 1500 to 2000 words in length. (Written Report)

**M-PBEA JOURNAL**

Journal Editor Cindy Johnson reported that half as many manuscripts were submitted this year. Last year there were 8 submissions and this year 4. Suggestions were requested on how to increase submissions. (Written Report)

**WEB SITE**

President Braathen reported in absence of Web Site Editor Toni Landenberger –the server was switched in order to provide a password protected portion to the website. Also discussed was how to keep the M-PBEA blog active and current. (Written Report)

**COMMITTEE REPORTS**

Written State membership reports are on file for the following: Carol Sessums, Colorado, Connie Lindell, Kansas; Patricia Arneson, Nebraska; Glenda Rotvold, North Dakota; Michelle Metzinger, South Dakota; Violet Snell, Texas; and Michelle Dahlberg, Wyoming.

**CONFERENCE REPORTS**

**2010 M-PBEA Conference**

2010 M-PBEA Conference—Fort Collins, CO—Carol Sessums—Numbers are up from last year. The number of first time attendees is 34, there are 13 exhibitors, and 50 participants registered for the Insurance Institute. There was discussion on the limited number of rooms available under the reserved block and having to use overflow rooms at a different hotel.

**2011 M-PBEA Conference**

2011 M-PBEA Conference—Wichita, KS—Marilyn Jones—Wireless available in rooms. Room blocks are secured. Pre-conference workshops were discussed. There will be Mac and PC sessions offered. Registration will be online—but participants still need to mail in check.

**2012 M-PBEA Conference**

2012 M-PBEA Conference—Glenda presented a conference report/overview.

**2013 M-PBEA Conference**

2013 M-PBEA Conference—Omaha, NE—DeLayne Havlovic presented a conference report/overview.

**2014 M-PBEA Conference**

2014 M-PBEA Conference—Board Members—Wyoming declined to host M-PBEA conference. Options were discussed.

**2015 M-PBEA Conference**

2015 M-PBEA Conference—Board Members—Violet will explore options in Northern Texas-discussion continues.

**POLICIES AND PROCEDURES**

**2009-2010 PROGRAM OF WORK**

Discussion took place on maintaining and utilizing the M-PBEA blog site.

**2010-2011 PROGRAM OF WORK**

Vice President Murleen Bellinger covered items that have been moved and/or changed on the 2010-2011 Program of Work report.

**POLICIES AND PROCEDURES**

A recommendation was made that committee chairs create a chronological, step by step guide, of their job description. Other proposed changes were covered by Connie and noted in the manual.

**COMMITTEE REPORTS**

**LEADERSHIP AWARD**

Ramona Schoenrock—(Written Report)

**ARCHIVES/HISTORY**

Kris Gaebel—(Written Report)

**EDUCATOR AWARDS**

Murleen Bellinger—(Written Report)

**BYLAWS**

Connie Lindell reported that there is a word change in the bylaws. The bylaw change will be voted on during the business section of the meeting.

**POLICIES AND PROCEDURES**

Sue Sydow—(Written Report)

**LEGISLATIVE**

Sheryl Piening Keller --(Written Report)

**MEMBERSHIP**

Chris French—(Written Report)

**NOMINATIONS**

Chris French reported that 54 votes were cast. Marilyn Jones was elected as the M-PBEA President Elect and Sue Sydow was elected M-PBEA Director to the NBEA board. A request was made to have Toni delete NBEA membership number off of the report. Chris will follow up with Toni on how votes are verified (Written Report)

**PUBLICATIONS**

Priscilla Romkema—(Written Report)

**SHARE-AN-IDEA**

Wanda Samson announced that New Mexico, North Dakota, and Oklahoma will serve as judges for 2011 year. (Written Report)

**STRATEGIC  
PLANNING**

DeLayne Havlovic presented highlights on a 1/3/5 year strategic plan. The next steps will be to reconvene as committee next fall and fill in responsible parties, provide target dates, and monitor progress. Changes will be made as needed on an annual basis. (Written Report)

**ENDOWMENT &  
ROBERT THOMPSON  
SCHOLARSHIP**

Sandy Braathen reported in absence of Patricia Arneson that 22 scholarships were given out this year. (Written Report)

**FUNDRAISING &  
RAFFLE**

Marilyn Jones discussed how much money to put into items—less was used this year as compared to last year. Marilyn asked for suggestions on how to raise money for the region (Written Report)

**WEBSITE**

Toni Landeberger. (Written Report)

**ARCHIVIST**

Kris Gaebel—(Written Report)

**M-PBEA JOURNAL**

Glenda Rotvold—announced there is a printed copy available for members (Written Report)

**UNFINISHED BUSINESS**

The bylaw committee put forth the following bylaw change—  
Approved and Amended Article 4, Part A, Section 1, second sentence will read:

All M-PBEA officers (President, President-Elect, Treasurer, Executive Secretary, and Immediate Past President), NBEA Representative/Director, State/Province Representatives, and Regional Membership Director shall be elected for a term of three years with the exception of the President-Elect, President and Past President.

Motion passed.

Chris asked for clarification of Motion #11

Schoenrock/Samson moved to approve a mailing to be sent as the membership “value added” item. The mailing will provide M-PBEA website password and will tell members how to access their annual member bonus.

A procedure for issuing password will be discussed at the fall meeting.

**BUSINESS MEETING**

**2013 AND BEYOND  
CONFERENCES**

Options are being reviewed.

**POLICY &  
PROCEDURES  
MANUAL CHANGES**

**Motion #1**

**The Policy and Procedure Committee put forth a motion to accept the proposed changes.**

**MOTION PASSED**

**ELECTION  
RESULTS**

Marilyn Jones was elected as the M-PBEA President Elect and Sue Sydow was elected M-PBEA Director to the NBEA board.

**PROPOSED 2010-2011  
BUDGET**

**Motion #2**

**Havlovic/Jones moved to approve the presented budget with the following changes: Add M-PBEA membership director travel to NBEA-\$200; Adjust promo balances to reflect temporary 09-10 changes to fiscal year 10-11; change Board Meetings NBEA account name to Board Meeting NBEA Director.**

**MOTION PASSED**

**NBEA NOMINATIONS/  
APPOINTMENTS**

Two NBEA positions are open: NBEA scholarship as well as Business and Economic Education.

**FALL BOARD  
MEETING**

DeLayne Havlovic passed out flyers for the 2010 M-PBEA Executive Board Meeting to be held on October 29-30 in Omaha. The meeting will be held at the Courtyard Omaha Aksarben Village starting at 5:00 p.m. on Friday, October 29.

**OTHER**

Sandy Braathen briefed officers on how the seating is arranged for conference socials.

**Motion #3**

**Havlovic/Lindell moved to reimburse Sandy Braathen \$40.00 for the non budgeted plaque she purchased.**

**MOTION PASSED**

**Motion #4**

**Havlovic/Krejci moved to reimburse Murleen Bellinger \$586.32 for travel to NBEA Conference. Funds will be paid from unused President Intra-Region (Acct. 6050) travel account.**

**MOTION PASSED**

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

The M-PBEA Board meeting was adjourned at 11:24 a.m.

Recorded and submitted by

*Lori Hauf*

Lori Hauf, Executive Secretary