

**Mountain-Plains Business Education Association**  
**Executive Board Minutes**  
**June 17-18, 2012**  
**Best Western Ramkota, Bismarck, ND**

**CALL TO ORDER**

The Fall meeting of the Mountain-Plains Business Education Association Executive Board was held at the Best Western Ramkota, Bismarck, ND on June 17, 2012. President Marilyn Jones called the meeting to order at 5:00 pm.

**ROLL CALL**

Lori Hauf, conducted roll call and took the minutes. The following Executive Board Members were present were Marilyn Jones, president; Sheryl Piening Keller, president-elect; DeLayne Havlovic, treasurer; Murleen Bellinger, past-president; Sue Sydow, NBEA Director; and Christine French, regional membership director.

Ex-Officio members present were Kris Gaebel, archivist; Diane Karlsbratten, share-an-idea; Deb Wolken, legislative chair; Kelly Means, journal editor; Glenda Rotvold, publications; Melinda Rangel, Newsletter Editor; Toni Landenberger, Regional Webmaster.

State representatives in attendance included: Carol Sessums, Colorado; Connie Lindell, Kansas; Patricia Arneson, Nebraska; Violet Snell, Texas; and Lori Klikeman, Wyoming.

All Board members were in attendance.

Janet Treichel, NBEA Executive Director and Dennis Krejci, NBEA Secretary/Treasurer, were guests at our board meeting.

**APPROVAL OF MINUTES**

The minutes of the June meeting were approved. Connie/Sheryl

**APPOINTMENT OF PROXIES**

President Jones appointed Glenda Rotvold as proxy for New Mexico, Kris Gaebel for Oklahoma, and Diane Karlsbratten for North Dakota. As per the Bylaws, the NBEA Director serves as parliamentarian.

**TREASURER'S REPORT**

Treasurer DeLayne Havlovic presented the current financial status of M- PBEA. DeLayne handed out financial reports and reported that the current checking account balance is \$ 299.73 and the CD balance as of October 21, 2011 is \$ 23,188.92 with a total of \$ \$ 23,488.65. Current fiscal year balances and budgets were reviewed. Bills were submitted. (Reports on File)

## **OFFICER REPORTS**

<b>PRESIDENT</b>	President Marilyn Jones – (Written Report)
<b>PAST PRESIDENT</b>	Past President Murleen Bellinger – (Written Report) Murleen is working on updating the history of M-PBEA book and is asking for members to review for edits. 7 people have signed up for the LDI training.
<b>PRESIDENT-ELECT</b>	President-elect Sheryl Piening Keller – (Written Report) Sheryl mentioned it is difficult identifying who is going off the board and what to get them as a parting gift. She suggested we move away from giving multiple plaques to board members.
<b>NBEA DIRECTOR</b>	NBEA Director Sue Sydow (Written Report) Future conventions: 2013 Atlanta; 2014 Los Angeles; 2015 Chicago; 2016 ?; 2017 Indianapolis; 2018?; 2019 Chicago. Marlene Stout has been elected as NBEA President Elect. DeLayne Havlovic has been named 2014 Convention Program Director. Sue asked members to share how they envision the structure of M-PBEA in 3-4 years. Sue encouraged state President-Elects to attend the NBEA training.
<b>REGIONAL MEMBERSHIP DIRECTOR</b>	Membership Director Christine French (Written Report)

## **EX-OFFICIO MEMBERS' REPORTS**

<b>M-PBEA LEADERSHIP</b>	Leadership Award Chairman Cathy Tkacik. (Written Report)
<b>ARCHIVIST</b>	Archives Chairman Kris Gaebel—(Written Report) has been assisting Murleen in creating a history archive.
<b>ISBE REPRESENTATIVE</b>	ISBE Representative Gary Schepf – (Written Report) reported on future ISBE Conferences. Plans are being made in Denver.
<b>NEWSLETTER EDITOR</b>	Newsletter Editor Melinda Rangel (Written Report)
<b>LEGISLATIVE</b>	Legislative Chair Deb Wolken (Written Report) asked that members help in providing her with State Legislative contact information. She encouraged members to attend the Legislative session
<b>NBEA PUBLICATIONS</b>	Publication Chair Glenda Rotvold (Written Report) reported that manuscripts are being prepared and sent out for review with a completion deadline of July 6, 2012
<b>WEB SITE</b>	Webmaster Toni Landenberger (Written Report) reported that the password will be changed every year rather than every two years.

## **AD HOC COMMITTEES**

### **M-PBEA JOURNAL**

Journal Editor Kelly Means (Written Report) reported that the Journal should be ready for publication in October 2012.

### **FUNDRAISING/RAFFLE**

Fundraising Chair Sue Sydow (Written Report) stated that the profit from the raffle at the 2011 M-PBEA conference was \$1,095. Sue reminded members that board members are asked to donate a gift or money for the M-PBEA silent raffle.

## **STATE MEMBERSHIP REPORTS**

Written State membership reports from Carol Sessums, Colorado; Connie Lindell, Kansas; Patricia Arneson, Nebraska; Michelle Metzinger, South Dakota; Violet Snell, Texas; and Lori Clikeman, Wyoming were placed on file. Christine French conducted membership training for board members.

## **CONFERENCE REPORTS**

### **2012 M-PBEA CONFERENCE**

Bismarck, ND—Randy Wilson presented a conference update. Currently 69 participants are registered. The Ramkota has been very accommodating for the conference. A profit of \$3,000-\$3500 is projected.

### **2013 M-PBEA CONFERENCE**

Omaha, NE—DeLayne Havlovic presented a conference report/overview. The dates of the conference are June 9-12 Wednesday-Thursday, 2013. DeLayne asked members to distribute literature for the conference.

### **2014 M-PBEA CONFERENCE**

Irving, TX—Gary Schepf presented a conference report/overview. Hotel Confirmation at Hilton Garden Inn DFW Airport South. The conference will be a Wednesday-Saturday format. The dates are June 18-21, 2014.

### **2015 M-PBEA CONFERENCE**

Albuquerque, NM—Carol Sessums presented a conference report/overview. Embassy Suites is being considered as a venue.

## **COMMITTEE REPORTS**

### **2011-2012 PROGRAM OF WORK**

President Marilyn Jones has completed the 2011-2012 Program of Work and filed with the minutes. (Written Report)

### **2012-2013 PROGRAM OF WORK**

President-elect Sheryl Piening Keller will e-mail her Program of Work to board members.

<b>AUDIT</b>	The audit committee will meet in October. (No Written Report)
<b>EDUCATOR AWARD</b>	Sheryl Piening Keller (Written Report) Carrie Pratt and Cindy Johnson were 2012 NBEA winners. Linda Miller from Nebraska won the NBEA Postsecondary Educator Award. Sheryl has reviewed presenting multiple plaques to members and opted to present members with an engraved pen instead of a second plaque.
<b>BYLAWS</b>	Connie Lindell reported members will be voting on language changes during the business portion of the meeting.
<b>POLICIES AND PROCEDURES</b>	Sue Sydow will be reviewing how judges are selected for the awards committee. Pre-funding for conferences will be reviewed as well and presented at the October meeting.
<b>LEGISLATIVE</b>	Deb Wolken (Written Report)
<b>MEMBERSHIP</b>	Chris French – no additional information to report. (Written Report)
<b>NOMINATIONS</b>	Murleen Bellinger (Written Report) Marilyn gave a short update on behalf of Murleen who was at LDI.
<b>PUBLICATIONS</b>	Glenda Rotvold – (Written Report)
<b>SHARE-AN-IDEA</b>	Diane Karlsbratten—(Written Report) Judges next year will be CO, KS, and NE. One award will be given out.
<b>STRATEGIC PLANNING</b>	Marilyn Jones reported it is still a work in progress.
<b><u>UNFINISHED BUSINESS</u></b>	
<b>M-PBEA JOURNAL</b>	Kelly Means addressed the guidelines for submitting articles—more specifically the dates for submission to accommodate those seeking promotion. It was decided to keep October 15 as the date for the publication to be mailed and posted for members
<b>2015 AND BEYOND CONFERENCES</b>	Conference numbers were discussed as well as ways to increase attendance. Mona addressed what type of professional development we want to provide for future members. A concern is that young educators are more apt to attend online webinars rather than face to face conferences. The option of a virtual conference was discussed. A committee has been formed to address these concerns. Committee members include: Kelly Means, Gary Shepf, Lori Klikeman and Kris Gaebel.

## **BY-LAW CHANGES**

**Motion #1--Lindell on behalf of the ByLaw Committee moved to change Article V—Committees; Section 1—Types of Committees to read ‘The Executive Board and/or the Executive Committee may establish standing, ad hoc, and executive board committees as required to conduct the business of M-PBEA’; and adding Section 4—Executive Board Committees. Executive Committees may be appointed by the president; and to change Article VII – Procedures, Section 2 to read as follows ‘M-PBEA Procedures Manual shall be in compliance with the Articles of Incorporation and Bylaws.’ Motion Passed.**

## **POLICIES AND PROCEDURES MANUAL**

State rotation for awards will be discussed at the October Meeting.

## **NEW BUSINESS**

### **ELECTION RESULTS**

Elected M-PBEA President-elect – Connie Lindell of Kansas, elected M-PBEA Regional Membership Director - Christine French of Wyoming, and elected Executive Secretary – Karen May of Texas.

### **WEBSITE**

Link to voting placed on the home page in order to increase the number of members voting. A statement regarding voting policies will be added to the Policy and Procedures manual at the October Board meeting.

### **PROPOSED 2012-13 BUDGET**

Delayne presented three scenarios for the proposed budget. Scenario 1 was discussed with the following amendments (Report on file):

**Motion #2—Sessums/Lindell moved to accept scenario #1 amended to include \$400 in professional stipend; \$1,500 in NBEA reception; reduce Share and Idea to \$100; increase income by \$1,875 from reserves to total \$14,680. MOTION PASSED**

### **NBEA NOMINATIONS /APPOINTMENTS**

None at this time. Mona will make appointments during the October board meeting.

### **RECOGNITION OF M-PBEA NBEA TASK FORCES**

Marilyn will recognize those serving on special committees during the opening session.

### **FALL BOARD MEETING**

Will be held on Oct 5<sup>th</sup> and 6<sup>th</sup>, 2012 in Omaha, NE at the Hampton Inn suites.

### **M-PBEA HISTORY**

Murleen asked for feedback as to where to make the history archives available for members? It was agreed upon to have them available electronically.

**DISCUSSION CONCERNING  
THE FUTURE OF M-PBEA**

Discussion took place on what steps board members can take to mentor new members to be active in the M-PBEA/NBEA. Feedback included joining with other regions to host a conference. Sue shared appreciation for the feedback and will share those thoughts during the NBEA board meeting.

**ANNOUNCEMENTS**

Marilyn shared seating assignments for the Opening General Session.

**ADJOURNMENT**

The M-PBEA Board meeting was adjourned at 3:20pm.

**Recorded and submitted by**

A handwritten signature in blue ink that reads "Lori Hauf". The signature is written in a cursive, flowing style.

**Lori Hauf, Executive Secretary**